

## **Safety Review Committee**

**October 18, 2002**

**10:00 AM – 12:00 PM**

### **Minutes**

#### **Members Present**

Joel Ager, Ben Feinberg (Chair), Ken Fletcher, Mack Kennedy, Ed Lampo (Secretary), Steve Lundgren, Augusto Macchiavelli, Ron Madaras, Othon Monteiro, Linfeng Rao, Linda Smith, Scott Taylor, Linda Wuy, Hisao Yokota

#### **Members Absent**

Dennis Collins, Sharon Doyle, Peter Lichty, Don Lucas, Ted Sopher, Weyland Wong

#### **Others Present**

John Chernowski, Ross Fisher, Nancy Sallee, John Seabury, Otis Wong,

#### **Previous Minutes**

The meeting was called to order at 10:00 AM by the SRC chair, Ben Feinberg. The September minutes were approved as submitted.

#### **MESH: Status and Process**

**MSD MESH:** Review of the Materials Sciences Division is under way. Inspection visit is expected within two weeks. Final report and verification by MSD will likely not be ready to present to SRC until December.

**Future Reviews:** Currently there are 16 Divisions/Units that undergo tri-annual MESH reviews. With completion of MSD Review, we will be up to date on this three-year schedule. To stay on schedule requires that five or six reviews be done in each year. Questions were raised as to the need &/or desirability of three year frequency -- suggested were a four or even five-year cycle. It also was pointed out that part of the MESH process includes ISM Board review sometime after completion of MESH. Ben will check into requirements and possible revisions for MESH frequency and the ISM review.

#### **Campus MOU**

John Seabury presented an update since the May 17 SRC meeting as to the status of LBNL-UCB Memorandum of Understanding. The existing MOU was last revised in 1993. Since June 2002 there has been serious work towards negotiating a new MOU between LBNL and UC Berkeley concerning ES&H policy and procedures. Committees have been identified on both sides and a set of discussion points have been agreed upon. So far there have been two face-to-face meetings. Currently they are engaged in deciding fundamental questions about the relationship.

#### **Areas of Agreement**

It has been agreed that Donner and Calvin Labs should continue to be "LBNL" space (per negotiation with DOE/UCB in 1974).

Other UCB space, even space with LBNL activities ("Appendix I" space), should be considered "campus" space; policies/procedures/conditions should be consistent with adjacent, non-LBNL activity space.

#### **Areas where Agreement has "not yet been reached"**

UCB would like sole authority for all ES&H activities in Appendix I space, and would like to apply the same on LBNL for Donner and Calvin Labs (as specified in existing MOU).

LBNL agrees that standards need to be consistent, but unsure whether this can be fully delegated.

## **Considerations under Discussion**

- Supervisor Responsibilities in Appendix I Space
- Determination of Worker Compensation
- Contract Requirements
- Possible External Regulation

## **Supervisor and Functional-Lead Training**

Nancy Sallee discussed the existing EHS-20, Supervisor Training Course, and the draft of EHS-19, Functional-Lead Training Course. EHS-19 basically is a sub-set of EHS-20. Since the "functional-lead" is the person actually in the lab it was felt that EHS-19 should include more from EHS-20; e.g., the practical scenarios about accidents and injuries. Ben suggested that the SRC investigate what should be in EHS-19 and EHS-20. After further discussion it was asked why not have a single course for Supervisors and for Functional-Leads? There will be further discussion at a later meeting.

## **"HEAR" Database**

Ross Fisher outlined the Hazards, Equipment, and Authorization Review (HEAR) database. It is (or soon will be) a WEB access point to hazard information. It will integrate access to:

- Hazards
- Authorizations
- Work Spaces
- Regulations
- LCATS
- Chemical Inventory

Providing a tool for overview of:

- Line Management Identification & Review of Work/Space (ISM)
- At-A-Glance Summaries (SA, IFA, Fac Safety Analysis, PPE Review)
- Access Details through links to other databases

The HEAR database supports:

- Emergency Response
- MAXIMO Safety Module
- Self Assessment
- Institutional Requirements
- Regulatory Requirements

Thoughts for the future inclusion:

- Inputs from SRC
- Hazard Locator
- Visual Mapping Capability
- Matrix Employee Safety Management
- OAA Performance Measures

The meeting was adjourned at 12:08 PM.

Respectfully submitted,  
Edward J. Lampo  
SRC Secretary